



**BROOKLAND-LAKEVIEW**  
**EMPOWERMENT CENTER**

*Empowerment is the key.*

**Brookland-Lakeview 21<sup>st</sup> Century COLA Program**  
**21<sup>st</sup> Century Community Learning Center (CCLC)**

**Certified Teacher**  
**(Math, English Language Arts (ELA))**

**Position Type: Certified**

**Salary: \$25.50 an hour**

**General Description of the Position:**

The Certified Teacher is responsible for providing instruction to middle school-aged children while demonstrating mastery of their content area. The instruction will be based on the certification of math or ELA. The Certified Teacher will be a part of the Brookland-Lakeview 21<sup>st</sup> Century COLA Program instructional team, along with the Activity Coordinator and the 21<sup>st</sup> Century COLA Program staff. The Certified Teacher will report to the Project Director.

**Specific Duties and Responsibilities:**

- Provide instruction and adhere to a curriculum that is structured by grade level. Emphasis will be placed on math, reading, English, and language arts.
- Meets and instructs the students in the locations and at the time designated per the camp schedule.
- Prepares for classes assigned and shows evidence of preparation, instruction, and assessment to the Project Director.
- Develops and maintains the physical environment of the classroom that is conducive to effective learning within the limits of resources provided.
- Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
- Maintains order within the classroom setting in accordance with the rules and policies and procedures.
- Supervises students in non-classroom time (drop-offs, meals, pick-ups, field trips, student activities, fire drills).
- Attend and participate in scheduled camp meetings by providing updates and feedback.
- Perform other duties as required to ensure smooth operation of the summer camp.

**Skills and Experience Qualifications:**

- Knowledge of the concepts, principles, and methodologies of instruction and curriculum.
- Ability to develop instructional goals, to design and deliver instruction and to assess students' learning.
- Ability to listen, communicate, make decisions, maintain interpersonal relationships, conduct conflict resolution, and create positive situations with various people.
- Ability to work collaboratively in a team.
- Must like children and having fun while promoting education.
- First Aid and CPR certification is desired.



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**Working Conditions:**

Instruction is normally conducted indoors. Activities and field trips may take place outdoors.

**Application Requirements:**

To apply for the Certified Teacher position, please email your resume, BLEC application and three (3) letters of reference to Ms. JaQuanda Wright, project coordinator, Brookland-Lakeview Empowerment Center at [Lakeview@brookland.cc](mailto:Lakeview@brookland.cc)

A background screening will be conducted. If you have any questions or need more information, please call (8032) 744-1967.

All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, disability, age, or veteran status.